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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Space, Maintenance and Facilities DATE: 4 January 1954  
FROM : Chief, Telephone Section  
SUBJECT: Monthly Report

1. Noted hereon are charges for services rendered by the Chesapeake and Potomac Telephone Company and the American Telephone and Telegraph Company.

		<u>Nov. 1953</u>	<u>Nov. 1952</u>
a.	Rental and Service Costs		
(1)	Switchboard - EX 3-6115.....	\$ 25,375.	\$ 23,261.
(2)	Private, Unlisted Lines.....	1,395.	998.
(3)	Teletype, Leased Lines, TWX.....	1,091.	1,920.
(4)	Miscellaneous.....	555.	431.
(5)	Premium Overtime.....	0.	0.
	Total.....	<u>\$ 28,416.</u>	<u>\$ 26,610.</u>
b.	Toll Charges		
(1)	Switchboard - EX 3-6115.....	\$ 3,309.	\$ 4,380.
(2)	Private, Unlisted Lines.....	1,858.	3,572.
(3)	TWX.....	313.	209.
	Total.....	<u>\$ 5,480.</u>	<u>\$ 8,161.</u>
c.	Outside Local Calls		
(1)	Number.....	137,889	134,792
(2)	Cost.....	* \$ 4,828.	\$ 4,720.
* Included in paragraph 1 a (1).			
d.	Rental Increase or Decrease, EX 3-6115.....	+\$ 108.	+\$ 498.

2. Additional information pertinent to the operation of this Office is submitted hereon.

	Nov. 1953	Nov. 1952
a. Switchboard Capacity.....	3,200	3,200
b. Lines Working.....	3,039	2,986
c. Lines Available.....	161	214
d. Private, Unlisted Lines.....	118	126
e. Requisitions Issued.....	52	71

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3. Listed below are estimated costs for services to be rendered.

	Jan. 1954	Jan. 1953
a. Rental and Service Costs.....	\$ 29,000.	\$ 27,000.
b. Toll Charges.....	9,000.	9,000.
c. Private, Unlisted Lines.....	1,500.	1,500.
d. Teletype, Leased Lines, TWX.....	2,000.	2,000.
e. Miscellaneous.....	1,000.	500.
Total.....	<u>\$ 42,500.</u>	<u>\$ 40,000.</u>

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